

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
ADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>October 11, 2011</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Scott Zeidman, Esq., President**  
**Karlo Silbiger, Vice President**  
**Katherine Paspalis, Esq., Clerk**  
**Patricia Siever, Professor, Member**  
**Steven Gourley, Member**

**Staff Members Present**

**Patricia W. Jaffe, Superintendent**  
**Ali Delawalla**  
**Eileen Carroll**

**Call to Order**

Board President Mr. Zeidman called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:04 p.m. with all Board members in attendance. A student by the name of Elijah led the Pledge of Allegiance.

**Report from Closed Session**

Mr. Zeidman reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**7. Public Hearing**

**7.1 Williams Textbook Sufficiency**

Mr. Zeidman opened the Public Hearing at 7:06 p.m. With no comments from audience members Mr. Zeidman closed the Public Hearing at 7:07 p.m.

**8. Adoption of Agenda**

Mr. Zeidman asked for a motion to pull item 14.3a. It was moved by Mr. Gourley and seconded by Ms. Paspalis to adopt the agenda of October 11, 2011 with the omission of item 14.3a. The motion was unanimously approved.

**9. Consent Agenda**

Mr. Zeidman called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. George Laase requested that item 9.2 be withdrawn. Ms. Siever requested that items 9.1 and 9.2 be withdrawn.

It was moved by Mr. Silbiger and seconded by Mr. Gourley to approve Consent Agenda Items 9.3 – 9.7 as presented. The motion was unanimously approved.

- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 5
- 9.5 Classified Personnel Reports No. 5
- 9.6 Enrollment Report
- 9.7 Disposal of Surplus Equipment

**9.1 Approval is Recommended for the Minutes of Special Meeting – September 20, 2011; Minutes of Regular Meeting – September 27, 2011**

Ms. Siever requested that this item be withdrawn to clarify information on page 19 in item 9.2 where it states she inquired about “a consultant.” She would like it stated that she was inquiring if the charges were for “special education consultants.”

**9.2 Approval is Recommended for Purchase Orders**

Mr. Laase withdrew this item to inquire about which site purchase order number 57209M belonged to. Mr. Delawalla stated it was for the cafeteria at La Ballona. Ms. Siever commented that 69% of what the District spent was for special education. Mr. Delawalla explained that some of the Purchase Orders were open for the year. Ms. Siever inquired if the transition in funding from AB3632 to AB113 will affect the District's funds, and asked how many of the special education students require mental health services. Mr. Delawalla will follow up. Ms. Paspalis asked what projects the architects were being paid for. Mr. Delawalla responded that those Purchase Orders were for the elevators.

**10. Awards, Recognitions and Presentations - None****11. Public Recognition****11.1 Superintendent's Report**

Mrs. Jaffe reported on her meeting with representatives from El Marino and Karen Bass' office regarding the petition that parents wrote on the future loss of FLAP Grant funding. Parents had been contacting Congresswoman Bass' office and her representatives attended the meeting. Mrs. Jaffe extended thanks to all who participated. Mrs. Jaffe stated that the United States Secretary of Education Arnie Duncan was holding a Town Hall at El Rancho Unified School District and there was to be a visit by representatives from his office to the middle school since it was designated as a Schools to Watch. Mrs. Jaffe reported on her attendance at the Teacher of the Year Awards event and stated it was outstanding. She also thanked Ms. Siever and Amy Anderson, Principal at Linwood Howe, for their attendance. Mrs. Jaffe also participated in Linwood Howe's Walk to School Day and it was a great turn-out despite the rain. She also attended the Culver Park graduation for eight students that completed a dog training program and she explained a little about the program. Mrs. Jaffe thanked the security staff for keeping the students safe. She announced that applications for the Community Budget Advisory Committee and the Environmental Sustainability Committee were being accepted. Mrs. Jaffe had announced that a community meeting was being set for October 18<sup>th</sup> to discuss capital improvements to Robert Frost, but someone stated that that was the evening the League of Women Voters was having a Board of Education candidate forum. The community meeting will be rescheduled.

**11.2 Assistant Superintendents' Reports**

Ms. Carroll reported that a teacher training was held at the Music Center for the Arts Integration Program, and that they were learning some very useful strategies. She also spoke about common core standards that have been adopted by the State of California. The Educational Services Department is focused on training teachers for the common core standards.

Mr. Delawalla reported on the District's e-mail server that went down over the weekend. He stated that the part should be in this week and hopefully the e-mail would be back up and running by the end of the week. He also provided an update on the drinking fountains at the high school. The District is in compliance with the number of fountains and the number of working fountains.

**11.3 Student Representatives' Reports****Middle School Student Representative**

There is no representative appointed at this time.

**Culver Park Student Representative**

There is no representative appointed at this time.

**Culver City High School Student Representative/Student Board Member**

Eliud Evan, Student Board Member, was not present.

**11.4 Members of the Audience**

Members of the audience spoke about:

- Student Alina Parvez spoke about the lack of wheelchair access at the high school football games. She stated that she is not the only one in a wheelchair that attends the games.
- Mike Whatley spoke about solar power for the District and provided the Board with information on the solar application process. He also clarified information that he provided at the last meeting. He suggested to the Board that the District starts the application now.
- Justin Decker spoke about the neighborhood impacts of the capital improvements to the sports complex. He hopes that there will be more transparency in the decision making process. He stated that the neighborhood has three categories of concerns which are safety; finances; and the neighborhood impact. He said that there would be an increase of kids drinking and smoking after the games; trash getting left; and little to no parking when events take place. He stated that aesthetic impacts and thefts are also a concern.
- Mark Hobbs spoke about the safety and financial issues regarding the capital improvements to the sports complex. He stated that there is a lot of reckless driving now so what would happen if the sports complex expands. He questioned parking, bleachers, and possible speed bumps. He inquired if a cost analysis was done, and if it was, is it available.
- Bruce Albert stated that he lives by the high school and is concerned about the sports complex. He is opposed to the idea. He feels that it will pose a problem on Huron. He stated that the people that use the complex will probably not use the parking. The neighborhood was not built for a “sports center.” He stated that the upkeep will fall on the surrounding neighborhood and he does not want to draw people from outside the District.
- Sarah Dry would like to adopt some recommendations for projects.
- (??) Vogan stated it would be beneficial if the Board could lay out criteria and expenses for capital improvements prior to any money being spent.
- Ken Browning stated that his motivation is to hope the schools are ready for his daughter. He stated that changing to solar power will pay for teachers’ salaries in the future. The solar incentives have to expire at some point. He provided his suggestions on the projects.
- Howard Behnken stated that the capital improvement project for Robert Frost has been a creative budget. He feels there needs to be a series of meetings with the community before going further.
- Brett Weiss stated that many of the community members just found out about the capital improvement projects. He stated that the money that will be used is for all of the students. He is a parent at El Marino. Parents want to see the transparency.
- Robert Zirgulis stated that the discussion regarding capital improvement has been going on for years. He would like to know why Chevron is not doing the projects. They previously gave a presentation which included the currently discussed capital improvements and he recalled that they also included the natatorium in their presentation.
- David Mielke congratulated the Board for deciding to spend the capital improvement funds. He has been hearing concerns throughout the community and it is fracturing the community. Mr. Mielke thinks CBAC will help when the committee is re-established. He encouraged the Board not to rush into anything.
- Andy Glickman stated that there is no doubt that a new sports complex is needed. He stated that the community would like an explanation on how an architect was chosen without an RFP.
- Janet Chabola decided to give a history on the years that the capital improvement funding has been discussed. She named projects that had been discussed at length, recommendations from CBAC, and decisions that were previously made by the different Boards.
- Jerry Chabola provided additional history to the capital improvement funds discussions over the years. He spoke about all of the items that currently make up the sports complex now and how they were all mainly donated, or the funds were raised to purchase them.

### **11.5 Members of the Board**

Members of the Board spoke about:

- Mr. Silbiger thanked Mrs. Jaffe for the presentation on special education and on the Brown Act for the Board. He stated that he would like to have a follow-up with Jo-Anne Cooper possible on learning centers in the District. Mr. Silbiger was glad to have a lot of audience members in attendance and he extended an invitation for possible applicants to the Community Budget Advisory Committee and to the

Environmental Sustainability Committee. He thanked residents of the Harter neighborhood for attending and inviting him to the meeting that was held last night. Mr. Silbiger would like to discuss public notification and the bidding process. Ms. Siever and Mr. Zeidman agreed.

- Ms. Siever stated that she is also interested in how the District notifies the community. Mr. Delawalla confirmed that nothing is being added to the athletic complex. The only work being done is improvements, but not additions. Ms. Siever asked how the items are budgeted and are there itemized costs. She extended congratulations to the journalism students for the work that they are doing in The Centaur publication.
- Ms. Paspalis reported on her attendance at the high school Back to School Night. She stated it was a great evening. In regards to the capital projects, Ms. Paspalis stated that she lives near the stadium so she is aware about the litter, etc., but she is very enthusiastic about the renovation of the sports complex. She stated that she has known about the funding amounts and pictures of the improvements for months. Ms. Paspalis stated that, regarding Mr. Weiss' comments, the things he discussed were maintenance and not capital improvements.
- Mr. Gourley made additional clarification on the difference between maintenance and capital improvements. He would ask that people get involved as the meetings take place. He understands the issues with parking and lighting. Mr. Gourley stated that he has played on the fields and they do need improvements. In response to Mr. Zirgulis' comments regarding Chevron, "the strings were too long and the money was too tight." He stated that Chevron was never involved with the natatorium. Mr. Gourley interpreted what Mr. Chabola was trying to get across during his comments was that the District has been working on borrowed time with improvements to the athletic complex. Further, he stated that the donation of time, money, and goods that the District has received for the athletic complex will not happen now with these economic times. Mr. Gourley wants to see the letter from the architect on the next agenda. All Board members agreed.
- Ms. Paspalis thanked the Rotary Club for their donation of dictionaries.
- Mr. Zeidman stated that the Board will have some sense of solar; Robert Frost with air conditioning and new seats; and a field that is level and with new bleachers. He confirmed that the District is not building a "sports complex." The District is redoing the field. Mr. Zeidman stated that some of the items he would like to see presented before the next election is a presentation from the Anti-Bullying Committee before Mr. Gourley leaves; an update on the changes made regarding parking around the Elenda corridor; and an update on an issue he heard about regarding the opposing team sitting on our side at the games.

### **13. Recess**

The Board recessed at 8:30 p.m. and reconvened at 8:40 p.m.

### **12. Information Items**

#### **12.1 First Reading of Revised Administrative Regulation 6154, Instruction – Homework/makeup Work**

Casey Chabola stated that he did not see anything in the Administration Regulation about summer homework. He would like to know where it would be. David Mielke made a correction to Mr. Gourley's comments on Redevelopment funds. He stated that he thinks only 25% is restricted. Mr. Mielke stated that the PTA did a presentation on Race to Nowhere. He pointed out the Administrative Regulation has nothing on homework for the 12<sup>th</sup> grade. Ultimately he thinks it's the responsibility of the teacher. Ms. Siever stated that she understood Mr. Chabola's statement regarding the summer homework. She would also like to keep consistency in using the words "shall" and "will" instead of using them both throughout the Administrative Regulation. Mr. Silbiger supports reducing 180 minutes to 120 minutes, and he agrees with Mr. Mielke. Further discussion ensued. The Administrative Regulation will return to a future meeting.

#### **12.2 First Reading of Revised Board Bylaw 9323, Meeting Conduct**

George Laase inquired about clarification on item six. Robert Zirgulis asked for clarification on item seven. Ms. Siever had questions about the paragraph discussing abstentions, and felt that the paragraph was incorrect and could possibly have ramifications. Mr. Gourley felt that the paragraph was clear and went on to explain to Ms. Siever the meaning of the paragraph, abstentions, and conflict of interest. Mr. Zeidman called a recess due to the conversation between Ms. Siever and Mr. Gourley had turned into an inappropriate exchange. The Board

recessed at 9:10 p.m. and reconvened at 9:13 p.m. It was agreed that the Bylaw will return to the next meeting and still be open for comments and suggestions.

**12.3 First Reading of Revised Board Policy/Administrative Regulation 1312.1, Community Relations – Complaints Concerning District Employees; and Exhibit 1312.1, Community Relations**

The Board Policy, Administrative Regulation, and Exhibit were presented to the Board. There were no revisions made. The information will be brought to the next meeting for approval.

**14. Action Items**

**14.1 Superintendent's Items**

**14.1a Approval is Recommended for the Waiver of Board Bylaw 9320, Meetings and Schedule of Proposed Meeting Dates (Revised)**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the revised Meetings and Schedule of Proposed Meeting Dates as presented. The motion was unanimously approved.

**14.2 Education Services Items**

**14.2a Approval is Recommended for Resolution #5 Regarding Sufficiency of Instructional Materials**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve Resolution #5 Regarding Sufficiency of Instructional Materials as presented. The motion was unanimously approved.

**14.2b Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)**

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Certification for Instructional Materials Funding Realignment Program (IMFRP) as presented. The motion was unanimously approved.

**14.2c Approval is Recommended for Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials as presented. The motion was unanimously approved.

**14.2d Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints**

It was moved by Mr. Silbiger and seconded by Ms. Siever that the Board approve the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints as presented. The motion was approved with a vote of 4 – Ayes and 1 – Nay by Mr. Gourley.

**14.3 Business Items**

**14.3b Approval is Recommended for the Submission of the California Solar Initiative Incentive Application**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Submission of the California Solar Initiative Incentive Application as presented. Mr. Zirgulis recommended approving the application. Mr. Silbiger stated that at the District there is a series of capital funds. There were people who showed up at the last meeting who spoke on solar and stated that it would not save much, and that corporations are not purchasing the solar panels. He stated that time is of the essence in getting the application filed. Mr. Silbiger thanked Ms. Paspalis for bringing the topic back up a couple of weeks ago. He asked for support on getting the application done and having staff bring it to the Environmental Sustainability Committee on October 20<sup>th</sup> for review. All Board members agreed. The Board thanked Todd Johnson for his help. George Laase asked

what if the District submits the application and then finds out that the roofs cannot hold the solar panels. He just wanted t make sure that the roofs get checked. The motion was unanimously approved.

**15. Board Business**

**15.1 Discussion and Direction to the Superintendent Regarding a Possible Oil Tax Resolution**

Robert Zirculis spoke and gave the reasons why he is in support of the Resolution and felt that Culver City should lead the way in implementing an oil tax. He stated that it will bring more money to fund education. Mr. Zeidman stated that he find it ironic that a candidate at a forum he attended spoke about endorsements not having any meaning, and yet the candidate listed people who endorsed an oil tax. Mr. Zeidman stated that he cannot vote yes on this issue with no information. Mr. Gourley stated that he would have liked to see one document on what the Resolution or oil tax is supposed to do. He is not in favor of a Resolution. Ms. Siever also said that there was not enough information at this time to make a decision so she cannot support it. Dr. Luther Henderson stated that this is a prime example of not having enough information and when a Board would abstain from a vote.

**15.2 Discussion and Direction to the Superintendent Regarding Administrative Regulation 1330 (E), Facilities**

Mr. Silbiger stated that he has received requests for the school organizations such as PTA to receive a second free use of school facilities. Ms. Paspalis is curious about the actual fees being charged. The Board gave Mrs. Jaffe direction to bring back the information for review.

**Adjournment**

There being no further business, it was moved by Ms. Siever, seconded by Mr. Gourley and unanimously approved to adjourn the meeting. Board President Mr. Zeidman adjourned the meeting at 9:35 p.m.

**Approved:** \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

**On:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary